



Practice guidelines

IPONZ maintains a number of Practices that are used as a reference tool for examiners. They set out procedural and legal matters relevant to the examination of applications under the Act.

[Representations for designs](#)

This note reiterates and clarifies practices regarding the filing of representations for designs to be registered by IPONZ under the Designs Act 1953.

[Signatory requirements for design documents filed electronically](#)

Published 19 April 2011.

[Classification and Reclassification for Designs](#)

Published 13 September 2010.

[Filing design convention documents](#)

Published 30 June 2010

[Foreign filing permits](#)

Published 12 August 2008.

[Statement of novelty for designs](#)

IPONZ wishes to clarify that only a single copy or instance of a "statement of novelty" is required to accompany an application and representations to register a design.

[Practice notes](#)

This is a collection of Patent Office practice notes that were published between May 1974 and May 1998. Please note that many of these practices have been superseded. This document is intended to be read in conjunction with the Information for Clients Index.

[Information for clients](#)

The Quarterly Information for Clients was an IPONZ publication providing information about policy and procedural decisions made by the Office after consultation with clients.

[IPONZ design classes](#)

IPONZ design classes for Locarno

[Historic practice guidelines](#)