

## Practice guidelines

IPONZ maintains a number of Practices that are used as a reference tool for examiners. They set out procedural and legal matters relevant to the examination of applications under the Act.

### [Foreign filing permits](#)

Published 12 August 2008.

### [Statement of novelty for designs](#)

IPONZ wishes to clarify that only a single copy or instance of a "statement of novelty" is required to accompany an application and representations to register a design.

### [Representations for designs](#)

This note reiterates and clarifies practices regarding the filing of representations for designs to be registered by IPONZ under the Designs Act 1953.

### [Online filing facility for design applications](#)

Practice guidelines that relate to the filing of design applications online

### [Practice notes](#)

This is a collection of Patent Office practice notes that were published between May 1974 and May 1998. Please note that many of these practices have been superseded. This document is intended to be read in conjunction with the Information for Clients Index.

### [Information for clients](#)

The Quarterly Information for Clients was an IPONZ publication providing information about policy and procedural decisions made by the Office after consultation with clients.