

APPLICATION TO ALTER A NAME AND / OR ADDRESS

SAVE TIME AND POSTAGE – submit your completed form through our online correspondence service www.iponz.govt.nz/online-services

1. Trade mark(s) details: *(if necessary please attach a separate sheet of paper with additional details)*

Trade Mark Number	Description or Representation of the Trade Mark

2. Nature of Alteration:

Indicate the nature of the amendment by ticking the appropriate box(es).

- ☐ Name
☐ Address

Indicate the party details you wish to alter by ticking **one** of the following boxes.

- ☐ Owner
☐ Contact/Agent

Owner *(if any)* _____

3. Current details for party to be altered:

Full name _____

Owner Address _____

Contact Address _____

Address for service in New Zealand *(if any)* _____

4. New details: *(Complete the relevant fields below: Evidence of change e.g. Companies Office Certificate).*

Full name _____

Owner Address _____

4. New details continued:

Contact Address _____

Address for service in New Zealand *(Please note – trade marks must have a New Zealand Address for Service recorded)*

Presenter Details: *(if different from the applicant information)*

Name _____

Organisation _____

Address _____

Email _____

Telephone Number _____

Your reference _____

Please note – you must file supporting documentation for an application to change a name, for example, a certificate from the Registrar of Companies.

☐ I have attached supporting documentation

Signed by:

Name of owner/authorised person

Signature of owner/authorised person

Dated this _____ of _____
(day) (month) (year)

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WWW.IPONZ.GOV.T.NZ

See our [website](#) for other options.

