

Vodafone email clients must act promptly to maintain IPONZ services

If you use a Vodafone email account you need to update your email address for key IPONZ services.

To ensure you continue to receive notifications from us and maintain access to our services, please check your user information following these steps:

You can start the process with your [New Zealand Business Number \(NZBN\)](#) if you have it handy.

1. Log on as a registered user of the website.
2. Select **My Profile** from the **My Account** menu of your **Inbox**.
3. Edit the email address displayed under **User's Data**.
4. Select **Submit** to complete your request.

While you are here, take the opportunity to check other information you manage, following these steps:

1. Log on as a registered user of the website.
2. Select **Maintain Client** from the **My Account** menu of your **Inbox**. The **Search IPONZ Client Database** page displays.
3. Tick **My Profile ID's** and Search.
4. Select **Edit** to review each client record. If you are a New Zealand company, search for your name or NZBN number in the **Search NZBN Register** field, and/or simply edit the email address.
5. Select **Submit** to complete your request.

If you'd like our assistance with these steps, please call us on 0508 447 669.

For more information about this, or setting up a new email address or forwarding service, [Vodafone](#) and [business.govt.nz](#) have provided simple guides and further information.

Please also check your details for other government services. These may also need to be updated to a new email address.

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